

## **RAFFLES PERMITTED - LICENSE REQUIRED**

### **Those most commonly held:**

**On-premises/Off-premises 50-50 Raffles Offering A Cash Or Money Prize**

**On-premises/Off-premises Draw Raffles Offering Merchandise As A Prize**

**Non-draw Raffles (carnival games and wheels)**

There are many types of raffles. Regulations provide for the general conduct of games of chance. Be aware that there are four steps in this process:

1. Registration as a “qualified” organization.

Apply to the NJ Legalized Games of Chance Control Commission, P.O. Box 46014, Newark, NJ 07101 (telephone 973/273-8000) to register and secure an identification number. There is an initial registration fee. The initial registration is good for two years. Subsequent renewals are for two years also.

You may also need to register your organization with the NJ Charities Registration and Investigation Section (telephone 973/504-6215).

2. Municipal approval of the specific event.

Well in advance of the event (at least 45 days), take the original registration certificate issued by the Control Commission to the Office of the Township Clerk (telephone 856/358-2300 exts. 12, 20) and obtain a Raffles License Application. Complete and file the application in quadruplicate with the Township Clerk. After investigation and review, the Township Committee will grant or deny the application and record its findings and determination as to each of the conditions established by law. If denied, the Township Clerk will notify the applicant within three days of the Township Committee’s decision to deny the license. If granted, both state and local license fees will be collected by the Township.

3. State review of the Municipality-Approved application.

A copy of the findings and determination will be transmitted to the Control Commission with a copy of the application. The Commission’s Investigative Unit then has 14 days to review it. If there is a problem with a license application that was granted, the Township is notified within this period. If not contacted, the Township may assume State approval and release/issue the license to the applicant.

\* Licenses are required to be displayed at the event.

4. Report of Operations

The licensee shall file one copy of the report with the Control Commission and one copy with the Township no later than the 15<sup>th</sup> day of the calendar month

immediately following the event. The report shall be on the form provided by the Control Commission and shall contain pertinent information such as gross receipts derived from each game; expenses incurred or paid; net profit and the uses to which the same will be applied; and a list of prizes offered or given and their respective values.

Any person who violates any provision of a law or regulation administered by the NJ Legalized Games of Chance Control Commission shall be liable to a civil penalty of not more than \$7,500 for the first offense and not more than \$15,000 for the second and each subsequent offense.

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- Some exemptions apply.
- No person under the age of 18 shall be permitted to participate.
- Some prohibited prizes: Real estate, bonds, shares of stock, weapons, live animals, alcoholic beverages, tobacco products, motor vehicle leases, etc.

