



Township of Pittsgrove

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NOTICE

Ordinance No. 07-2016 entitled "An Ordinance for the Township of Pittsgrove Amending Property Maintenance Terms regarding Maintenance of Vacant and Abandoned Properties" is enclosed for your reference.

Effective May 25, 2016, the owner of any vacant property as defined in the ordinance shall, within 30 calendar days after the building becomes vacant property or within 30 calendar days after assuming ownership of the vacant property, whichever is later; or within 10 calendar days of receipt of notice by the municipality, file a registration statement for such vacant property on the enclosed form. Failure to receive notice by the municipality shall not constitute grounds for failing to register the property.

Registration shall remain valid for one year from the date of registration, except for the initial registration, which shall be prorated through December 31st. The owner shall be required to renew the registration annually as long as the building remains a vacant and/or abandoned property and shall pay a registration or renewal fee in the amount prescribed in Ordinance 07-2016 for each vacant property registered.

The annual renewal shall be completed by January 1st of each year. The initial registration fee shall be prorated for registration statements received less than 10 months prior to that date.

Vacant Property Registration Fee Schedule

Initial Registration	\$ 500.00
First Renewal	\$1,500.00
Second Renewal	\$3,000.00
Subsequent Renewal	\$5,000.00

Be advised that in addition to other responsibilities, owners of vacant/abandoned properties are responsible for continuous property maintenance, which includes but is not limited to, ensuring that the exterior grounds of the structure, including yards, fences, sidewalks, walkways, right of ways, alleys, retaining walls, and attached or unattached accessory structures and driveways, are well maintained and free from trash, debris, loose litter and grass and weed growth. The building must be secured from unauthorized entry and a sign identifying the responsible parties must be affixed. Failure to comply with these standards will result in enforcement action against the owner.

For additional information and further details regarding Property Maintenance and Unfit Buildings, the Pittsgrove Township Code Book is available online at www.pittsgrovetownship.com.